

# Standards of Behaviour

## 1 The City of Albany is dedicated to creating a welcoming and safe environment for everyone.

- (a) Respect for Others: Be respectful to others and staff. Anti-social, aggressive, or disruptive behaviour will not be tolerated.
- (b) Cooperation with Staff: Follow staff instructions, including leaving the library or moving your belongings when requested.
- (c) Belongings: Take care of your belongings and do not leave them unattended. Unattended bags may be removed for safety.
- (d) Copyright: When copying or sharing materials, follow the Copyright Act 1968. See our Copyright information for more details.
- (e) Internet Use: Accessing pornographic or offensive material in the library is not allowed. Check our Public Library IT Use Policy for more information.

**The City of Albany may ask you to leave or ban you from the library if these standards are not followed.**

## 2 Food and Drink

- (a) Snacks and drinks in containers are allowed, but not near public computers. Be mindful not to disturb or affect the experience of others with your food.

## 3 Children and Minors

- (a) Supervision of Primary School Children: Primary school-aged children must be supervised by an adult. If a child is left alone, we will try to contact a responsible adult. If we cannot, the police may be called.
- (b) High School-Aged Children: High school-aged children may use the library alone but must follow the same rules as adults.
- (c) Supervision of Activities: Staff do not supervise minors' use of materials or equipment unless they are in a library program.
- (d) Safety: The City of Albany supports child safety but reminds parents and carers that the library is a public space. Staff cannot determine if someone may pose a risk to children.

## 4 Photography and Filming Guidelines

### *Professional or Commercial Use*

- (a) Permission is required for any professional or commercial photography or filming within the Library - see staff for more information.

### *Personal Use*

- (a) Don't photograph or film other patrons without their permission.
- (b) Library staff cannot be filmed or photographed without their consent.

## 5 Animals

- (a) Animals are not allowed in the library unless they are registered service animals or part of a library program.